

Western Tidewater Health District

Suffolk Health Dept.
1217 N. Main Street
P.O. Box 1587
Suffolk, VA 23434
(757)686-4919

Isle of Wight Health Dept.
402 Grace Street
P. O. Box 309
Smithfield, VA 23430
(757)357-4177

Franklin Health Dept.
200 Fairview Drive
P.O. Box 595
Franklin, VA 23851
(757)562-6109

Southampton Health Dept.
26022 Administration Center Dr.
P.O. Box 09
Courtland, VA 23837
(757)653-3040

TEMPORARY FOOD ESTABLISHMENT CHECKLIST

- ___ 1. All foods must be obtained from a commercially approved source (no home prepared foods)
- ___ 2. Metal stem food thermometer (0-220 degrees F), not a meat roasting or glass thermometer
- ___ 3. Thermometer for each refrigeration unit
- ___ 4. Water hand washing station to include hand soap and paper towels (hand sanitizer cannot be substituted for soap)
- ___ 5. Chlorine bleach- unscented (or approved sanitizer)
- ___ 6. Three compartment utensil & dishwashing station to include liquid dish detergent, water, and washing cloths
- ___ 7. Sanitizer test kit (should be the kit designed for the sanitizer you use)
- ___ 8. Condiments provided to customers in single service packets or squeeze bottles
- ___ 9. Smooth and easily cleanable tables, counters and food contact surfaces
- ___ 10. Racks for elevating food at least 6 inches off the ground
- ___ 11. Ice chests with drain, ice, and pans to catch water runoff
- ___ 12. Extra utensils (spoons, spatulas, tongs, and ice scoop)
- ___ 13. Hair restraint and clean clothes
- ___ 14. Overhead protection for the entire operation including: all food being stored, handled, prepared, served to the public, and both hand washing & ware washing stations
- ___ 15. If cooking or preparation is done on the front line, a sneeze guard must be provided, or a barrier must be provided to keep the public at least 30 inches from the food.
- ___ 16. Ground cover under entire operation (depending on location of set up)
- ___ 17. Completed Western Tidewater Health District application for a temporary food establishment and received by the local health department **4 business days or more prior** to the event